

# AGENDA

**Meeting:** Marlborough Area Board  
**Place:** Marlborough Town Hall, 5 High St, Marlborough SN8 1AA  
**Date:** Tuesday 18 July 2017  
**Time:** 7.00 pm

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm.**

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Please direct any enquiries on this Agenda to Becky Holloway Democratic Services Officer, direct line 01225 718063 or email [becky.holloway@wiltshire.gov.uk](mailto:becky.holloway@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr James Sheppard, Aldbourne and Ramsbury (Chairman)  
Cllr Stewart Dobson, Marlborough East (Vice Chairman)  
Cllr Jane Davies, West Selkley  
Cllr Nick Fogg MBE, Marlborough West

## **RECORDING AND BROADCASTING NOTIFICATION**

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### **Parking**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

1	<b>Chairman's Welcome and Introductions</b>	7.00pm
2	<b>Apologies for Absence</b>	
3	<b>Minutes</b> ( <i>Pages 1 - 10</i> )  To approve and sign as a correct record the minutes of the meetings held on 23 May 2017.	
4	<b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5	<b>Chairman's Announcements</b> ( <i>Pages 11 - 16</i> )  To receive any announcements through the Chairman, to include the following: <ul style="list-style-type: none"> <li>• Consultation on Draft Housing Site Allocation Plan.</li> </ul>	7.10pm
6	<b>Partner Updates</b> ( <i>Pages 17 - 26</i> )  To note the attached Partner updates and receive any further information partners wish to share: <ol style="list-style-type: none"> <li>Wiltshire Police</li> <li>Dorset and Wiltshire Fire and Rescue</li> <li>Healthwatch Wiltshire</li> <li>Wiltshire Clinical Commissioning Group (CCG)</li> <li>Marlborough Area Neighbourhood Plan group (MANP)</li> <li>Marlborough Area Development Trust (MADT)</li> <li>Transition Marlborough</li> <li>Town / Parish Councils</li> </ol>	
7	<b>Marlborough Downs Nature Enhancement Partnership</b>  Dr Jemma Batten will deliver a presentation on the work of the partnership to protect and improve habitats and landscapes, and to encourage people to use and enjoy the countryside.	7.30pm
8	<b>National Farmers' Union</b>  Andrea Witcombe from the Wiltshire branch of NFU will talk about the work of the Union, and their support for farmers and the issues they currently face.	7.45pm
9	<b>Community Area Transport Group</b> ( <i>Pages 27 - 40</i> )  The Area Board will be asked to ratify the funding recommendations from the Marlborough Community Area Transport Group (CATG) meeting of the 22 June 2017.	8.00pm

10	<p><b>Local Youth Network Update and Applications for Youth Funding</b> (<i>Pages 41 - 42</i>)</p> <p>To receive an update on the Local Youth Network (LYN) and for the Area Board to consider the following application to the Youth Grants Scheme:</p> <ul style="list-style-type: none"> <li>• £3240.00      Marlborough Area Poverty Action Group                          Summer activities</li> </ul>	8.15pm						
11	<p><b>Community Area Grant Scheme</b> (<i>Pages 43 - 54</i>)</p> <p>The Wiltshire Councillors will consider two applications to the Community Area Grants Scheme, as follows:</p> <table border="0" style="margin-left: 40px;"> <tr> <td style="padding-right: 20px;">a) £950.00</td> <td style="padding-right: 20px;">Froxfield Memorial Hall</td> <td>Refurbishment of Toilet Facilities</td> </tr> <tr> <td>b) £5000.00</td> <td>Ramsbury Pre-School</td> <td>New-build project</td> </tr> </table>	a) £950.00	Froxfield Memorial Hall	Refurbishment of Toilet Facilities	b) £5000.00	Ramsbury Pre-School	New-build project	8.25pm
a) £950.00	Froxfield Memorial Hall	Refurbishment of Toilet Facilities						
b) £5000.00	Ramsbury Pre-School	New-build project						
12	<p><b>Councillor-Led Initiative</b> (<i>Pages 55 - 58</i>)</p> <p>Members will consider the following Councillor-Led application to the Community Area Grants Scheme:</p> <ul style="list-style-type: none"> <li>• £10,000      Refurbishment of former youth centre into Marlborough Community and Youth Centre                          - Cllr Stewart Dobson</li> </ul> <p>Copies of the completed application forms and grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at <a href="http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm">http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm</a></p>	8.35pm						
13	<p><b>Update from Community Engagement Manager</b></p> <p>Andrew Jack, Community Engagement Manager (CEM), will be in attendance to provide an update of his recent work in the Marlborough Community Area.</p>	8.45pm						
14	<p><b>Any Other Questions</b></p> <p>The Chairman will invite any remaining questions from the floor.</p>							
15	<p><b>Urgent items</b></p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>							
16	<p><b>Evaluation and Close</b></p> <p>The next meeting of the Marlborough Area Board will be held on 12 September 2017 at 7.00pm, Marlborough Town Hall.</p>	9.00pm						

# MINUTES

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** Marlborough Town Hall, 5 High St, Marlborough SN8 1AA  
**Date:** 23 May 2017  
**Start Time:** 6.45 pm  
**Finish Time:** 8.56 pm

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Please direct any enquiries on these minutes to:

Becky Holloway Democratic Services Officer, Tel: 01225 718063 or (e-mail) [becky.holloway@wiltshire.gov.uk](mailto:becky.holloway@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jane Davies, Cllr Stewart Dobson, Cllr Nick Fogg MBE and Cllr James Sheppard

### **Wiltshire Council Officers**

Andrew Jack, Community Engagement Manager  
Becky Holloway, Democratic Services Officer  
Helen Bradley, Locality Youth Facilitator

### **Town and Parish Councillors**

Avebury Parish Council - Andrew Williamson  
Marlborough Town Council – Lisa Farrell, Peter Cairns, Brian Castle  
Ramsbury and Axford PC – Diana Bennett  
Aldbourn PC – Alison Edmonds, Brian Hill  
Ogbourne St George Parish Council – Brian Utton  
Froxfield Parish Council – Pat Adams  
Berwick Bassett & Winterbourne Monkton PC – Steve Fulford, Jill Petchey, Lyn Bennett-Nutt, Mark Saunders, Gary Higgins

### **Partners**

Wiltshire Police – Nick Mawson, Paul Harvey  
Wiltshire Fire and Rescue Service – Jason Underwood  
Transition Marlborough – Sam Page, John Yates  
Marlborough Area Development Trust – Rich Pitts.

**Total in attendance: 43**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
46	<p data-bbox="336 342 954 376"><u>An Introduction to Marlborough Area Board</u></p> <p data-bbox="336 412 1485 808">Andrew Jack, Community Engagement Manager provided an introduction to Marlborough Area Board. He described his role and ways in which he could support community groups and local councils in the Marlborough Community Area, and stressed the importance of sharing information and networking in order to increase the opportunities available for members of the community to take part in events and projects. A weekly newsletter is sent out by the CEM every Friday which covers what's happening in the Marlborough Community Area. Anyone interested in receiving this should contact Andrew Jack using the contact details below. The CEM also drew attendees' attention to the Community Matters website and asked that anyone interested in becoming a community news reporter should get in touch.</p> <p data-bbox="336 853 1485 1099">The CEM provided an overview of the key priorities for the Area Board which were identified at the Our Community Matters public event in 2017. Upcoming projects in the Marlborough Area included the Big Pledge to encourage more people to get active, and a programme of tree planting to commemorate the centenary of the end of world war one. The CEM explained that details of both activities could be found on the Wiltshire Council and Community Matters websites.</p> <p data-bbox="336 1144 1485 1357">In response to a question regarding the application process, the locality youth facilitator explained that work was being done to streamline the way in which youth grants could be applied for and assessed so that it would be easier for young people to engage with, but that it was important for any funding allocated to the Area Board to be used responsibly and the aim of the work was to balance responsibly spending practices with accessible applications processes.</p> <p data-bbox="336 1402 1485 1543">Participants of the meeting were invited to take part in an interactive voting session to demonstrate their preferences for the arrangement of future Area Boards and it was decided that meetings should continue to be held in Marlborough and start at 7pm.</p> <p data-bbox="336 1588 826 1727">Andrew Jack Community Engagement Manager andrew.jack@wiltshire.gov.uk 01225 713109</p>
47	<p data-bbox="336 1765 903 1798"><u>Chairman's Welcome and Introductions</u></p> <p data-bbox="336 1834 1485 1901">The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present to introduce themselves.</p>

48	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> <li>• Sheila Glass                Ramsbury Parish Council</li> <li>• John Hetherington        Ogbourne St Andrew Parish Council</li> <li>• Graeme Scott                Marlborough Leisure Centre</li> <li>• Brian Rayment                Kennet Valley Hall</li> <li>• James Cawley                Wiltshire Council</li> <li>• Mervyn Hall                 Marlborough Town Council (Mayor)</li> <li>• Shelley Parker                Marlborough Town Council (Clerk)</li> </ul>
49	<p><u>Minutes</u></p> <p>The minutes of the Area Board meeting held on 14 March were presented. Cllr Nick Fogg, seconded by Cllr James Sheppard, moved that they be approved as an accurate record.</p> <p><b>Resolved:</b></p> <p><b>To approve and sign the minutes of the meeting of Marlborough Area Board on 14 March 2017 as an accurate record</b></p> <p>The minutes of the Area Board meeting held on 16 May were presented.</p> <p>Cllr Stewart Dobson, seconded by Cllr Nick Fogg, moved that the minutes be approved as an accurate record, with the following amendment to paragraph 44:</p> <p style="padding-left: 40px;"><i>“There followed a discussion regarding rotating the chairmanship between the divisions over the four-year term of the Area Board. Cllr Stewart Dobson expressed his support of such an arrangement and following a recommendation from Cllr Nick Fogg to defer the discussion; members agreed to discuss the matter in greater depth at a future meeting.”</i></p> <p><b>Resolved:</b></p> <p><b>To approve and sign the minutes of the meeting of Marlborough Area Board on 16 May 2017, with the amendment as detailed above, as an accurate record.</b></p>
50	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
51	<p><u>Chairman's Announcements</u></p> <p>The Chairman had no announcements</p>

52	<p><u>Feedback from a previous Area Board Grant recipient</u></p> <p>Jake and Matty from Savernake Explorer Scouts gave a presentation on their preparation activities for their forthcoming trip to Tanzania for which they received an Area Board grant.</p> <p>The scouts provided details of the projects they would be involved with during the trip, and the training they had undertaken in preparation. They also gave an overview of their fundraising activities and their plans to bring the benefits of the trip back to the Marlborough community through presentations to other young people and community groups in the community area upon their return.</p> <p>The Chairman thanked the scouts for their presentation and invited them to return to a later meeting to talk about their project after they had completed the trip.</p>
53	<p><u>Partner Updates</u></p> <p>The Chairman drew the meeting's attention to the written partner updates in the agenda pack and the following verbal reports were also given:</p> <p><b>Wiltshire Police</b></p> <p>Insp Nick Mawson presented his report and highlighted the following issues: that policing priorities in Wiltshire included preventing burglaries, and theft from motor vehicles of which there had been a marked reduction in recent months. Temporary warning signs had been put up in popular beauty spots to alert visitors to ways of protecting themselves against theft.</p> <p>A review was being undertaken into the new policing model which had been launched in October 2016 to make more efficient use of resources. Feedback on the model could be reported back through the office of the Police and Crime Commissioner.</p> <p>In light of recent events nationally and internationally, the Inspector reminded members of the public to be particularly vigilant and to report anything suspicious to the police.</p> <p><b>Transition Marlborough</b></p> <p>Dr Sam Page thanked everyone who had attended a recent road safety event. She reported that work was being undertaken to put up signs along a new cycle path, and that a new project, to create a "bee friendly" corridor from Marlborough to Pewsey had been launched.</p> <p><b>Marlborough Town Council</b></p> <p>Lisa Farrell, the deputy mayor of Marlborough, reported that the new Town Council had met for the first time and that there was one vacancy in the west</p>



	<p>ward. Anyone interested in filling this seat should contact the town council. The public toilets in George Lane had now been re-opened and work was being done to re-open the old youth centre in Margaret Mead as a community centre.</p> <p><b>Marlborough Area Development Trust (MADT)</b></p> <p>Richard Pitts reported that a new “Makers Space” project was being developed to provide working space for members of the community area to create items. Particular consideration had been given to digital creation including 3D printing, and plans were in development for a session with demonstrators to be held at Marlborough library in September 2017.</p> <p><b>Marlborough Neighbourhood Plan</b></p> <p>Peter Cairns provided information on the Marlborough Neighbourhood Plan and the process involved in its development. A range of public consultation had been undertaken and it was hoped that the plan would be adopted by Wiltshire Council by mid-2018 after a public referendum had been held. Issues raised during the consultation included transport, the local economy, the use of the countryside, and provision for young people.</p>
54	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>Nominations were sought for Area Board representatives to the following Outside Bodies: Avebury Solstice Operational Planning Meeting; Avebury World Heritage Site Steering Committee; and Marlborough Local Youth Network.</p> <p><b>Resolved:</b></p> <p><b>To appoint Cllr Jane Davies as the Area Board representative to the Avebury Solstice Operational Planning Meeting, and to Avebury World Heritage Site Steering Committee.</b></p> <p><b>To appoint Cllr Stewart Dobson as the Area Board representative to Marlborough Local Youth Network.</b></p> <p>The Chairman, seconded by Cllr Jane Davies, proposed that the following working groups of Marlborough Area Board be re-constituted with the membership as laid out in the report:</p> <ul style="list-style-type: none"> <li>• Marlborough Community Area Transport Group (CATG)</li> <li>• LYN Management Group</li> <li>• Making Changes – Marlborough Health and Wellbeing Group</li> </ul> <p><b>Resolved:</b></p> <p><b>That the working groups of Marlborough Area Board be re-constituted as above with the membership as laid out in the report.</b></p>

55	<p><u>Dementia Action Alliance</u></p> <p>Sheila Ashley from Alzheimer’s Support gave a presentation on the Marlborough Area Dementia Action Alliance. The group had been recently launched and membership was growing. She reported that in the UK, 850,000 people were living with dementia and that it was important that communities could respond to their needs and reduce the risk of their social isolation. The Alliance aimed to deliver three key elements: respect and enjoyment; awareness raising; and providing services and activities.</p> <p>Details were provided of a range of groups and activities run across the community area, including a weekly drop-in held every Thursday in the Jubilee Centre, Marlborough between 2 and 4pm, offering advice to carers and family of dementia sufferers. The drop-in was co-hosted by Alzheimer’s Support and SWAN Advocacy.</p> <p>Attendees were encouraged to visit the alliance’s website and to consider becoming a Dementia Friend which involved committing to three dementia-friendly actions. 124 Friends had been made to date from a range of places including businesses, charities, parish and town councils, and other public services. Members were also being sought to join the Dementia Action Alliance steering group. Those interested should contact Sheila Ashley.</p> <p>The Chairman thanked Sheila Ashley for her presentation and wished the Alliance luck in its endeavours.</p>
56	<p><u>Tackling Cyber Crime</u></p> <p>Paul Harvey, from Wiltshire Police, delivered a presentation on Cyber Crime. He reported that between April and September 2016 £4.3million had been taken in Wiltshire, of which 47% had been taken from Wiltshire Residents. The police officer explained that cybercrime included any crime that took place through a digital device connected to the internet, and not just through computers and laptops.</p> <p>80% of cybercrime could be prevented through having a strong password, accepting software updates and installing strong anti-virus software. A new pool of Online Safety volunteers had been recruited and could visit previous victims to help prevent further attacks. He encouraged members of the public to report scams they encountered so the police force was aware of them.</p> <p>In response to a question, it was confirmed that a Cyber-Prevent Officer had been recruited but that all members of the force had been trained in cybercrime prevention.</p> <p>The chairman thanked Paul Harvey for his presentation.</p>

57	<p><u>Funding Extension Request</u></p> <p>Andrew Williamson from Avebury Parish Council explained that the work to open the coach house public toilets in Avebury had taken longer than anticipated and requested an extension of six months to the time in which they could spend the grant they had received from the Area Board.</p> <p>Cllr James Sheppard, seconded by Cllr Jane Davies, moved that the extension be granted and it was</p> <p><b>Resolved</b></p> <p><b>To grant an extension of six months to the time Avebury Parish Council had to spend the Area Board grant of £1000 on offer to them.</b></p>
58	<p><u>Local Youth Network Grant Applications and Update</u></p> <p>Helen Bradley, the Locality Youth Facilitator, gave an update on the Local Youth Network (LYN) and invited meeting participants to attend a meeting on 13 June at 6pm in Marlborough Library, to determine the strategy and priorities for the LYN over the next four years, including how to allocated the funding ringfenced for rural outreach work. Parish councillors and young people were especially welcome to attend.</p> <p>Members were asked to consider one application to the Youth Fund from Marlborough World of Puppets Event Committee for a three-day puppetry workshop. Sally Bere and Paul Birkeland-Green, from the applicant organisation, provided information about the project and took questions.</p> <p>Cllr Stewart Dobson, seconded by Cllr Jane Davies, moved that the grant be awarded for the full amount and it was</p> <p><b>Resolved:</b></p> <p><b>To award £1590.50 to Marlborough World of Puppets Event Committee for a “Walking with Giants” puppetry event.</b></p>
59	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered one application to the Community Area Grant from Froxfield Social Committee for an event marquee and associated signage.</p> <p>Pat Adams, from Froxfield Social Committee, provided information about the application and took questions. In response to questions it was confirmed that the marquee could be used by other community groups including the village brass band.</p>

	<p>Cllr Stewart Dobson, seconded by Cllr Nick Fogg, moved that the application be approved and it was:</p> <p><b>Resolved</b></p> <p><b>To award £966.35 to Froxfield Social Committee for an event marquee and signage.</b></p>
60	<p><u>Councillor-led Initiative Grants</u></p> <p>Members were asked to consider two Councillor-Led Initiative applications to the Community Area Grants Scheme:</p> <p>Cllr Nick Fogg spoke about his application for IT equipment for St Mary's school and invited members of the school to provide further details on the project and to take questions. Cllr Nick Fogg, seconded by Cllr Jane Davies, moved that the Area Board award one third of their budget to the project which totalled £11,638.00, and it was</p> <p><b>Resolved</b></p> <p><b>To award £11,638 to St Mary's CEVC Primary School, Marlborough for the purchase of IT equipment.</b></p> <p>Cllr Jane Davies introduced her application for permanent warning signs to be installed at popular beauty spots, and it was:</p> <p><b>Resolved</b></p> <p><b>To award £496.80 for the installation of permanent police warning signs at 24 local beauty spots, with a condition that they included a Wiltshire Council logo.</b></p>
61	<p><u>Health and Wellbeing Fund</u></p> <p>Members were asked to consider two applications to the Health and Wellbeing Fund: licenses for three schools to take part in a pilot of a school travel phone app; and a year of running costs for an over-60s fitness class. Andrew Jack, the Community Engagement Manager, provided information on both applications and the applicants were in attendance to take questions on the projects.</p> <p>In response to questions about the travel app, it was confirmed that: the pilot would be for one year and that after this time the schools would be expected to meet the costs of renewing the licences if they wished to continue with it; and that the data collected from the pilot could be used in school travel planning in the future.</p>

	<p>In response to questions about the over-60s fitness class, it was confirmed that: the class differed from the council-subsidised fall prevention classes and that it was important to its members to maintain this distinction; that the class served residents of other villages and not solely Ramsbury; and that the group was currently investigating other ways of subsidising the class after a recent withdrawal of their regular funding. It was proposed to award the over-60 fitness class £600 towards six months of running costs and the applicant was invited to come back to the board after this time if no alternative funding had been found.</p> <p><b>Resolved:</b></p> <p><b>To award £3750.00 for the purchase of three licences for Marlborough Area schools to take part in a pilot for a new school travel app known as HomeRun.</b></p> <p><b>To award £600.00 to Ramsbury's over-60s fitness club for running costs for six months.</b></p>
62	<p><u>Any Other Questions</u></p> <p>There were none.</p>
63	<p><u>Urgent items</u></p> <p>There were no urgent items</p>
64	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and reminded members that the next meeting of the Marlborough Area Board would be held on 18 July 2017, 7.00pm at Marlborough Town Hall.</p>

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# Agenda Item 5

## **Chairman's Announcements**

<b>Subject:</b>	<b>Formal Consultation on the Draft Wiltshire Housing Site Allocations Plan</b>
<b>Contact Details:</b>	Sophie Davies 01225 713429
	<p><b>Draft Wiltshire Housing Site Allocations Plan – Advance notice of consultation</b></p> <p>Wiltshire Council's Cabinet, on 20 June, approved the draft Wiltshire Housing Site Allocations Plan for consultation to commence in July.</p> <p>The draft Wiltshire Housing Site Allocations Plan, a formal Development Plan Document, has been prepared in accordance with the Wiltshire Core Strategy. It will allocate new sites for housing and amend, where necessary, settlement boundaries at the Principal Settlements of Salisbury and Trowbridge, Market Towns, Local Service Centres and Large Villages.</p> <p>Although the consultation will not start until <b>Friday 14 July 2017</b> (and continue for 10 weeks) the Council are seeking to raise awareness through the Area Board network of the consultation period and drop in events being held as part of the consultation.</p> <p>The drop-in events will be open between 12 noon and 7pm as follows:</p> <p>Neeld Community &amp; Art Centre, High Street, Chippenham SN15 3ER -Monday 17 July 2017</p> <p>Guildhall, Market Place, Salisbury SP1 1JH - Wednesday 19 July 2017</p> <p>Town Hall, St Johns Street, Devizes SN10 1BN - Monday 24 July 2017</p> <p>Atrium, County Hall, Trowbridge BA14 8JN - Wednesday 26 July 2017</p> <p>Officers from the Council will be available during the day to answer questions about the draft Plan and we would encourage people to attend to find out more about what the draft Plan proposes in their area.</p> <p>From the start of consultation on Friday 14 July, the draft Plan and the supporting evidence will be available during normal opening hours at the Council's main offices (Monkton Park, Chippenham; Bourne Hill, Salisbury; and County Hall, Trowbridge) and in all Wiltshire Council libraries. It will also be available on the Council's web site via this link:</p> <p><a href="http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan">http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan</a></p> <p>Information about how to comment on the draft Plan will be circulated via the area board networks closer to this time.</p>





## Summary of proposed allocations in the draft Wiltshire Housing Site Allocations Plan

### East Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Tidworth CA	Ludgershall	H1.1	Empress Way	270 <sup>[1]</sup>	553
Devizes CA	Market Lavington	H1.2	Underhill Nursery	50	2055/530
Devizes CA	Market Lavington	H1.3	Southcliffe	15	1089
Devizes CA	Market Lavington	H1.4	East of Lavington School	15	3443

<sup>[1]</sup> This total includes 109 dwellings that already have planning permission

## North and West Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Trowbridge CA	North Bradley / Trowbridge	H2.1	Elm Grove Farm	200	613
Trowbridge CA	North Bradley	H2.2	Land off the A363 at White Horse Business Park	150	298
Trowbridge CA	Hilperton / Trowbridge	H2.3	Elizabeth Way	205	297/263
Trowbridge CA	Trowbridge	H2.4	Church Lane	45	1021
Trowbridge CA	Trowbridge	H2.5	Upper Studley	20	3260
Trowbridge CA	Southwick	H2.6	Southwick Court	180	3565
Warminster CA	Warminster	H2.7	East of the Dene	100	603
Warminster CA	Warminster	H2.8	Bore Hill Farm	70	302/1032
Warminster CA	Warminster	H2.9	Boreham Road	30	304
Warminster CA	Chapmanslade	H2.10	Barthers Farm Nurseries	35	316
Chippenham CA	Hullavington	H2.11	The Street	50	690
Chippenham CA	Yatton Keynell	H2.12	East of Farrells Field	30	482
Malmesbury CA	Crudwell	H2.13	Ridgeway Farm	50 <sup>[2]</sup>	3233
Westbury CA	Bratton	H2.14	Court Orchard / Cassways	40	321

## South Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Salisbury / Wilton CA	Netherhampton	H3.1	Netherhampton Road	640	S1028
Salisbury CA	Salisbury	H3.2	Land at Hilltop Way	10	S61
Salisbury / Wilton CA	Netherhampton	H3.3	North of Netherhampton Road	100	S1027
Salisbury CA	Salisbury	H3.4	Land at Rowbarrow	100	3272
Amesbury CA	Durrington	H3.5	Clover Lane	45 <sup>[3]</sup>	3154/S98
Amesbury CA	Durrington	H3.6	Land off Larkhill Road	15	3179

<sup>[2]</sup> This total includes 10 dwellings that already have planning permission

<sup>[3]</sup> This total includes approximately 15 dwellings that already have planning permission



## Marlborough Area Board Report

### July 2017

#### 1. East Community Policing Team

**Sector Head:**  
Inspector Nick Mawson



**Sector Deputy:**  
Sergeant Mark Andrews



**Community Coordinator:**  
PC Teresa Herbert



#### Marlborough PCSO's

PCSO Mark Braithwaite



PCSO Lucy Stonestreet



Hello and welcome to this Community Policing Team report.

We have just completed a busy period of attendance to Parish annual meetings in recent weeks, in our efforts to reach as many of the fifty plus Parish and Town councils we work in partnership with. This has allowed for feedback in relation to policing priorities, areas of concern and relevant tasking of officers for local engagement, in addition to our daily policing and tasking commitments.

Our monthly report, established at the commencement of the CPT model, sent to each of our Parish councils has assisted with this process of information sharing. Please do advise our community co-ordinator if you have any further feedback regarding this.



## Update from Helen Kennedy, Head of Media Services, Wiltshire Police

Many areas boards are raising the issue that our 101 Call handling for Wiltshire remains below the standards we wish to deliver.

To give context to the current position it is important to understand that there has been a significant shift in the way we manage our demand within the Police Service.

The Community Policing Model recognises that the Police service is being asked to do 'more with less' and helps to address this fact by assessing the demand at the first point of contact. The call handler will assess the threat, harm and risk without necessarily tasking an officer to attend in the first instance. The adage they work to in our Communication Centre is to get it right first time.

As a result of this change in handling we have seen an increase in waiting times for calls to be answered.

However, since we initiated the CPT Model, calls for immediate help have seen an improvement.

It is also important to note that we have engaged in a significant recruitment phase for many roles within the CPT. Police Officers, PCSO, Local Crime Investigators and Prisoner Transport Team members have all been recruited. Where do we find people with the right skills to do these roles? One area is our Communication Centre. These are members of Police Staff who have been trained in aspects of law and have good communication skills. It is not surprising that they then wish to use their training and continue to develop. Consequently recruitment and retention of staff is a challenge, however to reassure you our Communication Centre Leadership team have a well-established rolling recruitment programme in place.

We continue to review and assess where improvements are needed. We are currently exploring solutions including on-line reporting of crime, a more informative website and on-line chat and hope this different access channels will start to be available late summer 2017. We will not solve this issue overnight and are working hard any problems to deliver the best possible service to those who contact us.

Thank you for your continued support to Wiltshire Police.

Please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/> our free Community Messaging service will also help keep you updated about policing and crime in your local area.

## **2. CPT - Current Priorities & Consultation Opportunities:**

### **Current Priorities Marlborough and surrounding areas.**

#### **ASB Waitrose car park & Coopers Meadow**

Targeted patrols behind Waitrose car park and Coopers Meadow are part of this priority which was implemented on the 8<sup>th</sup> of June from reports of littering and cannabis use in the area.

Local Officers will use a variety of tools such as, Cannabis street warnings, Community Protection warning notice, Acceptable behaviour contracts and Dispersal orders where appropriate. We will also continue to utilise multi-agency approach and include the expertise of Wiltshire Council's Anti-Social behaviour team to reduce the issues.

We are aware that anti-social behaviour often increases as the weather improves and as such this priority will remain open until we are satisfied with the outcome.

Community intelligence is crucial for us to achieve this aim so please continue to report incidents, information and any concerns.

#### **Dwelling and non-dwelling burglaries.**

Over 300 targeted patrols have occurred since this niche priority was created on the 26<sup>th</sup> October 2016 (at the commencement of CPT). The demonstrated effort from CPT East patrols and work continuing enquiries, has shown an improvement, as since the last Area Board meeting, burglaries in the Marlborough area have decreased from thirty nine to twenty two over the two month period of May and June.

Of the twenty two reported crimes, a total of four business premises were burgled across Manton, Ramsbury, Wilton and Ogbourne St Andrews. An Offender was detained and arrested at the scene of the crime in Wilton and a combination of witness information and forensic evidence has led to a potential identification of a suspect for the burglary in Ogbourne St Andrews, enquiries are progressing with the investigation.

A total of five residential properties were burgled between May and June, two of these in Aldbourne and Broad Hinton were unoccupied at the time of the incident where no items have been reportedly stolen. On the 2<sup>nd</sup> of May in Marlborough a property was forced entry with items of jewellery taken. An extensive investigation is continuing through a combination of forensic evidence, CCTV and vehicle enquiries. On the 19<sup>th</sup> of May, a dwelling burglary in Great Bedwyn where the suspects were disturbed whilst inside the property led to arrest of two suspects from a combination of witness dash cam and forensic evidence. Enquiries are progressing whilst the suspects have been released under investigation.

An Aggravated burglary on the 26<sup>th</sup> of May in Ogbourne St George took place where the residents were held captive to a violent ordeal lasting up to almost half an hour. The Offenders were eventually discovered by another family member and left the scene prior to Police arrival. A large scale investigation continues to identify the suspects.

A large proportion of the burglaries occurred to either sheds or garages during this period, items such as Gardening equipment, power tools and bicycles have been targeted. The Ramsbury area experienced five of these types of crime, with two in Albourne and one each in Mildenhall, Alton



Priors and Burbage. Enquiries are continuing for the Ramsbury area, with efforts to identify potential suspects.

Wiltshire Police will be continuing to try and limit the number of offences by pro-active policing and ongoing policing operations in these areas.

A rural crime operation was carried out in early February. This involved local estate managers and gamekeepers, as well as our colleagues from Thames Valley Police, there are more planned in the coming weeks and months alongside our Special Constabulary colleagues.

Community intelligence is crucial for us to achieve this aim so please continue to report incidents, information and any concerns.

### **Theft from motor vehicles**

CPT East have continued to remain focused upon proactive policing and preventative interventions, including a red route system of targeted patrols with over 300 targeted patrols being conducted in relation to this priority. Crime reduction work with The National Trust and English Heritage and increased signage, along with community engagement has proved successful with a marked reduction for the second consecutive 60 day period.

Nine thefts from motor vehicle offences have occurred within the past month across the Devizes, Pewsey & Marlborough area with locations of Martin Sell Hill, Milk Hill, Pewsey White Horse, Everleigh Road & Roundway Hill White Horse.

Several of the beauty spot locations recently targeted currently have no Police warning signage - having been forcibly removed, which includes our posters. Thank you for funding further metal Police warning notice signage for fitting at such locations, these will alert our visitors of the need to be vigilant and not to leave any valuables within parked and unattended vehicles.

Continued intelligence work is ongoing in relation to those nominals active in this area of criminality and again, community intelligence is crucial in assisting us to enable preventative policing. Two males have recently been charged with conspiracy to steal and this involves a very large number of offences across the CPT area, including Marlborough. The case is yet to reach trial but I hope to be able to report on this more fully at subsequent Area Boards.

### **Update re Rural Crime Partnership**

Recent meetings have been held with local farmers in east Wiltshire and the WCC Rights of Way Officer in relation to discussions concerning the use of byways for illegal purposes which is most impactful upon our east Wiltshire community. We are working together with our partners to consider relevant legislation and powers available for our use to robustly manage those offenders and offences identified.

Activity around hare coursing is a focus of concern and our rural crime team are planning forthcoming policing operations.

Operation ASTEN has involved dealing with illegal off roaders on Salisbury plain. These policing operations have continued in recent weeks with engagement and relevant disposal of offences identified.



### 3. Wiltshire Police Control strategy

Below is our Control Strategy for your reference. This focuses on how we conduct our operational policing based on the Police and Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.



### 4. Events

Our local officers continue to visit Marlborough Market - High Street 9am - 2pm, first Wednesday of each month for monthly community consultations.

#### Event planning

A toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organising most types of events including topics ranging from traffic management to toilets and provides contact details for which agencies and departments need to be contacted when applying for various licences or road closures. It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf> In essence all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

**Nick Mawson**  
Sector Inspector,  
Wiltshire East CPT



<b>Subject:</b>	<b>Online Safety- Free support from Bobby Van Trust</b>
<b>Contact Details:</b>	<a href="mailto:bv.onlinesafety@wiltshire.police.uk">bv.onlinesafety@wiltshire.police.uk</a> / 01380 861191



The Wiltshire Bobby Van Trust has launched its Online Safety Initiative. This will be the first scheme of its kind in the country.

If you are over 60, or Over 18 and registered disabled, and have concerns over your online safety you will be able to apply for a visit from an Online Safety Advisor. The Advisors have been interviewed following Police procedures and will be supporting The Wiltshire Bobby Van Trust to rollout this important new initiative. All Advisors are volunteers and they aim to cover the whole of Wiltshire and Swindon.

Referrals can be made via self-referral either by email [bv.onlinesafety@wiltshire.police.uk](mailto:bv.onlinesafety@wiltshire.police.uk) or by calling 01380 861191. Alternatively via Wiltshire Police (101) and other supporting agencies.

The aim of the Online Safety Advisor will be to visit the client's home to offer a tailored service to:

- Improve digital/cyber security awareness and help the client to identify potential risks
- Offer cyber & scam prevention advice.
- Signpost to future advice & available resources.
- Provide support & reassurance.
- If an offence is identified reporting signpost the client to 101 for Police investigation
- Offer basic practical skills to ensure clients can check & understand privacy settings.
- Provide talks & presentations to community groups

Education is the key to its success.

Jennie Shaw Director of the WBVT, "Online crime is the fastest growing crime in our County and as always it the elderly and vulnerable that seem to be the most targeted."

"At the Bobby Van Trust we recognize the fear of crime and loneliness within our client base continues to increase, as life expectancy has risen and people increasingly live alone or far from their families. A recent study showed that a fifth of older Britain's felt lonely all the time. This isolation is having a serious effect on both mental and physical health. The computer is a tool to help prevent loneliness it enables people to keep in touch with family and friends or groups and interests".

As with our home security service we will work closely with Wiltshire Police to maintain an awareness of current threats and to ensure our advice is current with ever changing trends.

*The Wiltshire Bobby Van Trust is a scheme which has been operating in Swindon and Wiltshire for nearly 20 years it provides a free home security service for older, vulnerable and disabled people.*

## ***Update for Royal Wootton Bassett & Cricklade Area Board***

<b>Update from</b>	DWFRS District Commander Jason Underwood
<b>Date of Area Board Meeting</b>	18 <sup>th</sup> July 2017

### **Headlines/Key Issues**

- Still looking for new Firefighters, please look at website or come and visit at your local Fire Station on a Monday evening 19.00 - 2100.

- 
- On going Risk awareness work with local businesses

- 
- Home Fire Safety Checks, Safe and Well Visits are available, these are free of charge, please see website for details.

- 
- Incidents since last Area Board for Marlborough

Automatic Fire Alarms - 13  
Fire - 6  
Other - 2  
Special Service - 5

Total - 26

Incidents since last Area Board for Ramsbury

Automatic Fire Alarms - 4  
Fires - 5  
Other - 1  
Special Service - 2

Total - 12

Grand total for both stations is 38 incidents between 03/05/17 and 05/07/17, the majority of the incidents for the 2 stations are a duplicate of the same incident. E.g. both Marlborough and Ramsbury attending the same incident.



COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	<b>Marlborough Community Area Transport Group</b>			
	<b>Date of meeting: Thursday 22<sup>nd</sup> June 2017</b>			
1.	<b>Attendees and apologies</b>			
	Present:	Cllr Jane Davies, Wiltshire Council; Cllr James Sheppard, Wiltshire Council; Cllr Nick Fogg, Wiltshire Council; Cllr Nic Combe, Chilton Foliat PC; Cllr Jim Gunter, Broad Hinton & Winterbourne Bassett PC; Cllr Vanya Body, Froxfield PC; Cllr John Hetherington, Ogbourne St Andrew PC; Cllr Tamsin Witt, Baydon PC; Cllr Sheila Glass, Ramsbury PC; Cllr Peter Cairns, Marlborough TC; Andrew Jack, Community Engagement Manager; Steve Hinds, Wiltshire Highways; Cllr Stewart Dobson, Wiltshire Council; Martin Cook, Wiltshire Highways.		
	Apologies:	Cllr Alan Phizaklea, Aldbourne PC, Spencer Drinkwater, Wiltshire Highways.		
2.	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 14 <sup>th</sup> March 2017.  <i>Link can be found at</i> <a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=165&amp;MId=10177&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=165&amp;MId=10177&amp;Ver=4</a>		
3.	<b>Financial Position</b>			
		Finance sheet to be presented.	SH presented Marlborough CATG's current budget situation.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			It listed the new financial year's allocation (£13,615), the contributions from parishes towards projects and the costs of projects currently underway. Due to lower costs of the implementation of 20mph at Lockeridge, the remaining budget for 2017/18 is approx. £5,000	
4.	<b>Top 5 Priority Schemes</b> Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority. SH stressed the need for the group to prioritise five projects to allow him to focus his limited time on those the group wants taking forward.			
a)	Issue <a href="#">3832</a>  Marlborough, Silverless St HGV's using inappropriate road	'No Entry' signs for Silverless St entering from Herd St. Experimental Order implemented on the 1 <sup>st</sup> Feb to run for the maximum of 18 months. Expires Aug 2017  CATG agrees to make the order permanent.  Preparation of Cabinet Member report for sign off.	The order to make the approved changes at Silverless St needs to be signed off by the Cabinet member for Highways. There is work that Ringway need to do to then make these features permanent, which could cost £4,000. SH felt this scheme still needed to remain high priority. After discussion, CATG agreed to give this high priority.	A
b)	Issue <a href="#">3578</a> A346 Ogbourne St Andrew, Crawlings Piece – More space needed on verge for wheelie bins	Following design work updated cost estimate is £9k  PC have offered £1k contribution Area Board contribution? Housing Assoc contribution being explored.	JH confirmed that one property out of the six is housing association and the rest private. AJ will try to get a contribution from the association towards this work. SG thought the private	A



COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>householders ought to contribute to this as well, but JH said how they were the least able to pay from the village. He felt the space had been there but had come into poor repair and that this should be a matter of maintenance. SH confirmed a lot of the cost of this scheme was in the traffic management due to being by the side of a busy A-road. JD asked if the PC could contribute more but JH stated how much the PC had paid recently towards their own SIDs. SH pointed out there was already CATG funding towards this in the budget and it could be afforded without needing additional area board funding. After discussion, CATG agreed to give this high priority.</p>	
c)	<p>Substantive scheme</p> <p>Baydon- Ermin St (west)</p>	<p>Parish Council have requested to go ahead with the proposal for both build outs and have offered to pay to have Mr and Mrs Norman's hedge cut.</p> <p>The Normans are still not cooperating and employed PFA consultants to write to Wiltshire Council. Following our response no further correspondence has been received.</p> <p>Completeion of design continued.</p>	<p>SH described how the Normans had put in a legal challenge against the western build-out going ahead. The decision to procede or not was now with the Head of Highways, the risk being heavy financial penalty of found against Wiltshire Council. The group felt it unreasonable that just one household could prevent a</p>	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>scheme that could benefit the whole village.</p> <p>SH said that it would be possible to go ahead with just the eastern build-out at Ermin Close but wanted to wait until a decision was reached over the western one in case they can be built at the same time. If the western build-out cannot go ahead, SH said that low-key markings would still be possible there instead.</p> <p>After discussion, CATG agreed to give this high priority.</p>	
<b>5.</b>	<b>Other Priority schemes</b>			
a)	C189 Baydon- Aldbourne- Ogbourne St George C class speed limit review	<p>Speed limit to be moved back to the gates location as agreed through CATG. This will include taking up existing coloured approach markings. Total package around £5k.</p> <p>New coloured surfacing to gateways will not be implemented due to maintenance issues.</p>	Highways are happy for this scheme to go ahead and move the speed limit to the white gate.	
b)	Ramsbury Back Lane 20mph limit	The work to improve the visibility of the 20mph sign at the eastern end of the village is being undertaken. Order for works are with Ringway.	SG confirms this work is now complete. It can be removed from the list.	
c)	Issue <a href="#">3938</a>	Implementation complete	SH confirms this work is complete and can be removed from the list	

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	Ogbourne St George – exit slip from bypass – Virtual footway			
d)	Issue <a href="#">3545</a>  Broad Hinton – A4361 by Barbury Inn – Bus stop improvements	Bus stop kerbs to be installed on both sides of road. PC contribution fixed at £1500.  A reduced cost option to use standard highway kerbs at a total scheme estimate of £6600 has been agreed.  Construction work 80% complete	JG confirms the work on site is complete. SH would prefer to leave this scheme on the list with no priority until bills etc. are in and work signed off	
e)	Issue <a href="#">4352</a>  Lockeridge – 20mph limit proposal	Cost estimate for construction is £11k including advert costs. Fyfield & West Overton PC has agreed to fund 25% of cost.  At the meeting on 24 <sup>th</sup> January, Marlborough Area Board agreed to fund £8,250 from its own budget towards the installation of new 20mph limit.  No objections to advert. Implementation programmed for 30 <sup>th</sup> June.	The advert for this new work and the Traffic Order creating the new speed limits are finished. Implementation is programmed in and ready to go. Expected costs have reduced to £8,000. SH would prefer to leave this scheme on the list with no priority until the work is complete.	
f)	Issue No: <a href="#">4245</a> A4 at Beckhampton and West Kennett – speeding	Atkins fees are £9650 for Beckhampton and £9125 for West Kennet to provide a prelim design. Avebury's transport group has agreed to fund 25%. AW said that a further 25% might be raised from the community. CATG agreed to fund the remaining 50%.  Atkins have concerns about the West Kennet designs. There was a need for some initial investigation work to be done before committing to the full project. This would cost approx. £1K -2K. and be funded from Avebury PC's contribution.	SH explained that the design work at Beckhampton was ready to begin but that there were issues with work at West Kennet. Avebury PC would like both designs to begin at the same time – SH explained there are several schemes along the A4 that need to be co-ordinated.	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		SH currently waiting a response from Atkins with price to enable preliminary work before progressing to a meeting with the Transport Group.	CATG felt this needed to be given high priority to allow negotiations with contractors Atkins to continue and be successful.	
g)	Issue No: <a href="#">3487</a> Marlborough, Ironmonger Lane – Request for new street light	Atkins have confirmed it is a Wiltshire Council footpath, but not Wiltshire Council maintained lighting.	SH confirmed the lights currently at Ironmonger Lane were not provided by Wiltshire Council but suspected they had been installed by a private individual some time in the past. NF will raise this with the town council for other solutions. This can be removed from the list.	
h)	Issue <a href="#">4377</a> HGVs accessing Back Lane and The Green in Aldbourne	'Overhanging roof' warning signs installed	JS confirms there have been no more reported cases of buildings being hit and people are happy with these new signs. This can be removed from the list.	
i)	Issue <a href="#">4468</a> Improvements to footway at Lottage Rd, Aldbourne	Not CATG. Local councillor to lobby Cllr Philip Whitehead, Cabinet member, to allocate funding towards this work.	MC is putting in remedial work to this location with extra funds from Highways. This can be removed from the list.	
j)	Issue <a href="#">4469</a> Better marking of bus stop prevent parked cars, South St, Aldbourne	PC contribution fixed at £150 This is a road marking scheme and will include an establishment cost of £840. This cost can be shared with other road marking schemes.	JS is unhappy that this issue has been on the list for a year with no action. SH explained that this lining needed to be packaged up with other schemes to be cost effective. SG and NC offered to	A – 1 <sup>st</sup> reserve

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>provide other lining work in their villages to make up that package. SH offered to look again at the site.</p> <p>After discussion, this scheme was selected as "1<sup>st</sup> reserve" to be worked on if SH completes any of the 5 high priority schemes. MC has subsequently agreed that he has facility to undertake this work with other lining maintenance schemes within the area reducing the cost to CATG.</p>	
k)	Froxfield's Village Traffic Plan	Froxfield PC has ideas for potential projects. These need to be prioritised and discussed further with SH. A further meeting could be arranged to discuss and prioritise development of schemes within the village plan. Priority from the CATG will then be required to make progress with any design work.	<p>Preliminary work has gone into creation of Froxfield's plan. The projects within now need to be worked up. SH said that he can do this if the group prioritises this issue. SH offered to meet with Froxfield PC on site. VB was worried if this was not prioritised nothing would happen until at least the next meeting.</p> <p>After discussion, this scheme was selected as "3<sup>rd</sup> reserve" to be worked on if SH completes any of the 5 high priority schemes.</p>	A – 3 <sup>rd</sup> reserve
l)	Issue <a href="#">4793</a> Request for clearer No Cycling signage at Figgins Lane	AJ explained the situation at Figgins Lane and that it is not possible to have a sign with a line through a cycle symbol as that is not regulation. He and SH had discussed solutions using one or two barriers near the exit to River Park that would	PC explains that the town council are happy to have a new chicane installed here and have agreed	A – 2 <sup>nd</sup> Reserve

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>protect pedestrians from passing cyclists as they step out into Figgins Lane. CATG asked SH and AJ along with Marlborough to investigate ideas using barriers. To be prioritised.</p>	<p>the 25% contribution, subject to cost estimates. SH needed this to be prioritised before being able to look at the issue and give a cost estimate. After discussion, this scheme was selected as “2<sup>nd</sup> reserve” to be worked on if SH completes any of the 5 high priority schemes.</p>	
m)	<p>Issue <a href="#">4860</a> Request for Pedestrians in Road warning sign Baydon</p>	<p>Baydon PC is happy to pay 100% of the cost of the new sign.  MC will order a new sign</p>	<p>MC confirmed he had signed the order with the supplier and has chased for this new sign. It is to be delivered to MC for him to install.  This can be removed from list.</p>	
o)	<p>Issue <a href="#">4851</a> Multiple issues about pedestrians safety and speeding at Herd St</p>	<p>It was agreed that this Issue, along with 4852, 3832 and 4932 are all interlinked and need to be dealt with together. SDo wanted it recognised that Barn St, below Herd St also needs to be included. Metrocounts have been requested for Herd St and Kingsbury St to show vehicle speeds. The meeting being arranged by the town council will raise possible solutions. Metrocount carried out in January '17 – 85th percentile speed given as 32.9mph. This qualifies as ‘no further action’ for enforcement.  These issues can be discussed at the public meeting to be held on 15<sup>th</sup> March looking at traffic issues for Kingsbury, Silverless, Herd &amp; Barn streets.</p>	<p>SH felt many of the issues covered here might be dealt with by the new 20mph limit that is being assessed throughout Marlborough town. He thought this issue and 4932 could be combined with 5179, which is the request for the 20mph assessment.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Herd & Barn streets are also included in the area to be assessed for new 20mph limits requested by Marlborough TC ( <a href="#">5179</a> )		
p)	Issue <a href="#">4932</a> Multiple issues at Kingsbury St including speeding, dangerous driving and HGVs	A Metrocount is currently down at Kingsbury St and AJ has asked for the results to be made available to the public meeting on 15 <sup>th</sup> March. This meeting may suggest possible solutions. Kingsbury Street is also included in the area to be assessed for new 20mph limits requested by Marlborough TC ( <a href="#">5179</a> )	SH felt many of the issues covered here might be dealt with by the new 20mph limit that is being assessed throughout Marlborough town. He thought this issue and 4851 could be combined with 5179, which is the request for the 20mph assessment.	
q)	Issue <a href="#">4792</a> Parking bay extending over exit to driveway	Marlborough TC is looking into the planning permissions over the extended drive before deciding what course to take.	PC described the situation. The town council has found no record of permission being granted to the homeowner to widen the driveway in the first place. MC gave details of a team at Wiltshire Council who will be able to check records for permission.	
	Issue <a href="#">5080</a> Request for new directional signs to Village hall, Baydon	Baydon Parish Council would like to install road signage to direct people to the village Hall in Manor Lane. This request comes from and has backing of the parish council. Parish council prepared to pay approx. 50% of costs.  TW confirmed the village hall committee will pay for the other 50% of costs. CATG agreed the request for ad hoc signage and it can be passed to Mark Stansby.	TW thinks this request is now with Mark Stansby's team. SH will contact Mark Stansby for an update. This can be removed from the list.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Issue <a href="#">5102</a> Maintenance work done to village pavement, Ramsbury	Eroded tarmac pavement leading to uneven surface and raised ironwork at Back Lane, Ramsbury. This request comes from and has backing of the parish council. The PC will pay 100% of costs. MC working on this. Maintenance work should not be on CATG lists	MC is chasing this with Bill Parks. Confirms the matter is with Maintenance and not for CATG. This can be removed from the list.	
	Issue <a href="#">5179</a> Request for new assessment for 20mph limits throughout Marlborough.	There is a need to assess Marlborough for its suitability for a 20mph speed limit as indicated by concerns raised about pedestrian safety and air quality issues in a number of areas in the town. Roads to be covered by assessment are given as "High Street, London Road, George Lane, Pewsey Road, Kingsbury Street, Herd Street/Barn Street, Salisbury Road, Bath Road, New Road and St Martins"  Cost of assessment will be £2500. 25% contribution from Marlborough TC.  CATG has agreed for this to go ahead but it needs to be prioritised.	There was some discussion about the roads to be included within the assessment. NF felt that George Lane needed to be assessed (this is in the list). JD wanted the area around the new St Mary's School (Duck's Meadow) to also be included in the assessment given the numbers of children and parents travelling to the school each day. There is a different process that schools can use to apply for temporary 20mph limits (at start & end of school day). After discussion, the group agreed to give this scheme a high priority.	A
<b>6.</b>	<b>New Requests / Issues</b>			



COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Issue <a href="#">5384</a> Chilton Foliat – white gates	Request for funding to install 6 gates purchased by Chilton Foliat PC. Gates to be checked by Area Engineer that they are suitable for installation on the highway.	NC confirms that after advice from Highways, these gates were bought from the Council's own supplier. MC said that he had been trying to deal with this and help get them installed. MC agreed to meet with NC and liaise over the final installation.	
b)	Issue <a href="#">5275</a> Marlborough Chopping Knife Lane.	Speeding issue.	SD explained that the new residential roads at White Horse Road and Vespasian Road are not adopted by Wiltshire Council so there is little Highways can do regarding signage, etc. AJ pointed out this is already a 20mph Zone, with the associated physical road features and speeding here is unlikely. The resident lives at the new houses on the original Chopping Knife Lane. PC mentions that the decision from Marlborough TC did not support the request for two repeater speed limit signs.	
c)	Issue <a href="#">5248</a> A4 at Manton – Pedestian safety at crossing.	Maintenance work undertaken to improve visibility of the crossing.	MC confirmed that there has been work at this location. Trees and foliage has been cut back, white lines have been cleaned, leaves and detritus have been cleared, the damaged barrier has been	

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			replaced and worn white lines are due to be replaced soon. Also, the local PCSO has been making visits to the location with speed checks and Wiltshire Council's road safety adviser has visited Preshute school to deliver road safety messages to pupils and parents.	
d)	Issue <a href="#">5190</a> Request for safety works at London Rd, Marlborough.	Issue raised by Community Speedwatch group. Wish to reduce the speed limit and keep hedges etc. cut back to open sightlines and to install new barrier near top of hill close the Savernake Hospital.	Recent speed limit review shows that no change in speed limit is possible. SD states that the location of the requested barrier is not within Marlborough but is within Savernake PC. Members of CATG took on contacting Savernake PC through different channels to let them know about this request.	
e)	Issue <a href="#">5108</a> Isbury Rd, Marlborough - Narrow Rd, no footway	Resident has pointed out that with parked cars on Isbury Rd, it becomes very narrow and difficult for emergency vehicles to get along. Also an issue about pedestrians using it to walk to nearby schools with no pavement. Asks if it is possible to widen road or install new pavement.	AJ describes the road and the situation there. SH offers to take a look and see what might be done there.	
<b>7.</b>	<b>Other items</b>			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)		<p>NC raised the point of trying to get the official diversion changed for when the M4 is closed between J14 and J15 and traffic uses the B4192. He pointed out the unsuitability of the road, in particular with the narrow roads and tight bends at Chilton Foliat and Aldbourne. He has raised this with JS and wanted to know the best person at Wiltshire Highways to take this up too. He was given the name of Peter Binley, Head of Highways Asset Management.</p>		
8.	<p><b>Date of Next Meeting: 21<sup>st</sup> September 2017</b></p>			

**Marlborough Community Area Transport Group**

**Highways Officer – Steve Hind**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

- 2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

### **3. Legal Implications**

- 3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

- 4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

**Report to** Marlborough Area Board  
**Date of meeting** 23<sup>rd</sup> May 2017  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Marlborough area poverty action group	£3240.00	Recommended

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

**3. Environmental & Community Implications**

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
(hyper link)	Marlborough Area Poverty Action Group	Supporting young people in summer activities	£3240.00
<p><b>Project description</b>            Providing young people from disadvantaged families with activities through the school holidays such as accessing Camp Activate holiday programmes outings and Innov8 sports activities. In addition, facilitating a family day trip for families who would not be able to afford activities normally.</p>			
<p><b>Recommendation of the Local Youth Network Management Group</b>            The application meets the grant criteria 2017/18</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author**

Helen Bradley, Locality Youth Facilitator  
Tel: 07919396465 Email: helen.bradley@wiltshire.gov.uk

**Report to** Marlborough Area Board  
**Date of meeting** 18 July 2017  
**Title of report** Community Area Grant Funding

**Purpose of the Report:**

To consider the applications for funding listed below.

Applicant	Amount requested
Froxfield War Memorial Hall Refurbishment of Toilets	<b>£950.00</b>
Ramsbury Pre-School New Build	<b>£5,000.00</b>
Total grant amount requested at this meeting	<b>£5,950.00</b>
Total capital funding allocated to Marlborough Area Board 2017/18	<b>£39,436.00</b>
Total amount awarded so far, 2017/18	<b>£13,101.15</b>
Amount remaining if all grants are awarded as per report	<b>£20,384.85</b>

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance available here: <http://www.wiltshire.gov.uk/community-area-grants-criteria-2015-16-april.pdf>

The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision has been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implication**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
<a href="#">2435</a>	Froxfield War Memorial Hall	Refurbishment of Gentlemen’s Toilet Facilities	£950.00
<p><b>Project Description</b></p> <p>Froxfield is a small village in a rural setting which has lost many village facilities over the years and the Village Hall has become a centre for many village clubs and families to use for their activities. The Hall is set on the Village Green in the centre of Froxfield and it has become the hub of village activities being hired and used by the social club, Brass Band, Village Morris Dancers and for Church activities as well as hire by private individuals.</p> <p>Unless the Village Hall can be kept in a good overall condition, there will be nowhere else in the village for these local groups to meet and nowhere for other local activities to take place. This refurbishment work will help the hall to become more sustainable in that it will help to create somewhere more pleasant and attractive for hirers to use and come back to.</p> <p>The hall is run on a tight budget and has just pulled itself back from a deficit and now has some reserves in the bank. Some of this money will be used toward this refurbishment but the hall also has plans for an upgrade to their lighting, also making the building more sustainable.</p>			
<p><b>Proposal:</b></p> <p>That the Area Board determines the application from Froxfield War Memorial Hall for £950.00</p>			



Application ID	Applicant	Project Proposal	Requested
<a href="#">2179</a>	Ramsbury Pre-school	New Pre-school building for Ramsbury	£5,000.00
<p><b>Project Description</b></p> <p>Ramsbury has a population of around 2,000 with a high proportion of young families drawn to the village with the provision of an Ofsted Outstanding primary school. There has been a pre-school in the village for approximately 40 years. It provides essential low-cost early years education for Ramsbury and surrounding villages five days a week enabling families of all backgrounds to access valuable educational social provision in our rural location. It has a staff of 6 pre-school teachers and a volunteer committee.</p> <p>There are 30 children registered with the pre-School and it can currently take a maximum of 24 children per session. The pre-school is currently using the Methodist Church Hall, although this is a fear that this might have to close leaving nowhere for the pre-school to go. Having investigated several options, a purpose-built building would ensure pre-school provision to the families of Ramsbury and surrounding hamlets.</p> <p>Planning permission for the new building has been secured and it will be close to Ramsbury's primary school. This will provide a good link to the children leaving the pre-school and starting at the primary school.</p> <p>The committee have a total of some £356,000 to raise. This application first came to Marlborough area board in November 2016 but members felt the fundraising total was too far off and deferred it. The pre-school is now much closer to its target and the area board is now happy to consider this application.</p>			
<p><b>Proposal:</b></p> <p>That the Area Board determines the application from Ramsbury Pre-school for £5,000.00</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author**      Andrew Jack  
  
Community Engagement Manager  
  
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Grant Applications for Marlborough on 18/07/2017

ID	Grant Type	Project Title	Applicant	Amount Required
2435	Community Area Grant	Froxfield War Memorial Hall Refurbishment of Gentlemen's Toilet Facilities	Froxfield Memorial Hall	£950.00
2179	Community Area Grant	Ramsbury Pre-School New Build	Ramsbury Pre-School	£5,000.00

ID	Grant Type	Project Title	Applicant	Amount Required
2435	Community Area Grant	Froxfield War Memorial Hall Refurbishment of Gentlemen's Toilet Facilities	Froxfield Memorial Hall	£950.00

**Submitted:** 22/05/2017 13:56:39

**ID:** 2435

**Current Status:** Application Appraisal

**To be considered at this meeting:**

18<sup>th</sup> July 2017

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Froxfield War Memorial Hall Refurbishment of Gentlemen's Toilet Facilities

**6. Project summary:**

We badly need to upgrade the gentlemen's toilet facilities at the hall. Owing to our limited financial circumstances the refurbishment has been put off many times as more pressing issues have arisen and bills have had to be paid. It has got to the point where we simply must do more than the basics and we are determined to somehow complete a refurbishment to make the area more user friendly and hygienic.

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

Aldbourne and Ramsbury

**8. What is the Post Code of where the project is taking place?**

SN8 3JY

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

10/2016

**Total Income:**

£5591.00

**Total Expenditure:**

£5854.00

**Surplus/Deficit for the year:**

£-263.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£00.00

**Why can't you fund this project from your reserves:**

Our audited accounts run from October -- October so the deficit shown in the above figures is a little out of date. This has been overcome and our running total of reserve money in account at the moment is £1,000 of which £700 is to be used to convert the lighting to an L.E.D. system in order to be more environmentally friendly and hopefully to save on our electricity costs. We run on a tight budget -- our only income being the fees from hire of the Hall. We are very aware that we must keep a balance in our account to cover expenses -- those expected such as utility maintenance insurance and licence bills as well as any unexpected expenses which unfortunately crop up with any property. We do realise it is up to us to fund some of the project from funds and fund-raising but would really appreciate any help the Area Board could give us.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£1900.00		
Total required from Area Board		£950.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
All materials and fittings and fitments	1100.00	Our reserves	yes	200.00
Fitting installation labour costs	800.00	Brass Band	yes	400.00
		Funds raised so far (sales, quiz, raffle etc.)	yes	160.00
		Donation	yes	190.00
Total	<b>£1900</b>			<b>£950</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Marlborough

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Froxfield is a small village in a rural setting which has lost many village facilities over the years and the Village Hall has become a centre for many village clubs and families to use for their activities. There is now no village school, shop or Church hall and a very restricted

bus service so we feel that we must retain our Memorial Hall at all costs. The Hall is set on the Village Green at the heart of Froxfield and it has become the hub of village activities being hired and used by the social club, Brass Band, Village Morris Dancers and for Church activities as well as hire by private individuals. Where will all these clubs etc. go if there is no Village Hall? Unless we can keep it in a safe, pleasant and healthy condition hirers will look outside the village for meeting places and as income declines so will the financial resources available for its upkeep. If the Hall is lost the Froxfield Village Community feeling of young and old will begin to disintegrate.

**14. How will you monitor this?**

We always ask the users of the Hall to give us feedback on the facilities available and always try to bear in mind the comments and suggestions when we are budgeting our accounts and deciding where is the most pressing need for work. I am quite sure that the gentlemen users of the Hall will be really pleased to have more pleasant and hygienic facilities to use and will therefore be encouraged to use our Hall more and to advertise its potential as a venue for a wide range of activities.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This will be a one-off project which will not need further funding apart from the usual day-to-day care and cleaning expenses.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2179	Community Area Grant	Ramsbury Pre-School New Build	Ramsbury Pre-School	£5,000.00
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**Submitted:** 20/11/2016 22:01:08

**ID:** 2179

**Current Status:** Application Appraisal

**To be considered at this meeting:**

18<sup>th</sup> July 2017

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Ramsbury Pre-School New Build

**6. Project summary:**

We have secured planning permission for a new building to secure and expand early years provision in Ramsbury.

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

Aldbourn and Ramsbury

**8. What is the Post Code of where the project is taking place?**

SN8 2QH

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Economy, enterprise and jobs

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

08/2016

**Total Income:**

£90,315.00

**Total Expenditure:**

£64,892.00

**Surplus/Deficit for the year:**

£25,423.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£113,133.00

**Why can't you fund this project from your reserves:**

We have accrued and received donations totalling to date approximately £83,000 and we have £75,000 pledged from a local donor we do not carry sufficient reserves to fund the construction of a new building (as of November 2016).

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£356,000.00		
Total required from Area Board		£5,000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Site management setup	35,500.00	Our Reserves	yes	83000.00
Substructure	55,749.00	Pledge	yes	75000.00
Walls, windows, doors	49,430.00	Capital Grants		50000.00
Roof	49,088.00	Game Fair and Ball		10000.00
Mechanical Electrical	50,000.00	Pledge/donations		83000.00



Utilities	10,000.00	LEADER grant	50000.00
Fixtures & fittings	41,961.00		
Fees			
Subcontractors	38,457.00		
Contingency	15,981.00		
External Works	10,116.00		
<b>Total</b>	<b>£356,282</b>		<b>£351000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Marlborough

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Ramsbury has a population of around 2,000 with a high proportion of young families drawn to the village with the provision of an Ofsted outstanding primary school. There has been a pre-school in the village for approximately 40 years. As a charity we provide essential low-cost early years education for Ramsbury and surrounding villages 5 days a week enabling families of all backgrounds to access valuable educational social provision in our rural location. We have a staff of 6 who are all Ramsbury or locally based. With a purpose built building we will also endeavour to provide much needed out of school childcare which is a priority in our area. We have 30 children registered with the Pre-School and we can currently take a maximum of 24 children per session. The new building will enable us to increase to 30 children per session. We are currently using the Methodist Church Hall which has a small area of logistically difficult outside space and access to the Pre-School and its facilities are difficult for those less able. The church also has a low congregation posing a real threat that the church could close. Having investigated several options a purpose-built building would ensure Pre-school provision to the families of Ramsbury and surrounding hamlets for another 40 years. We have a dedicated New Build committee consisting of 6 volunteers 1 of which is a surveyor and 1 who has 50 years experience in construction particularly in the building of primary and secondary schools and managed the design, procurement and execution of a stand-alone building at Ramsbury Primary School.

**14. How will you monitor this?**

We are always monitoring our numbers of children on the register and ensuring that we are able to fulfil the needs of parents accessing the pre-school. Last year there was a need identified for before school provision and so the Pre-School now provides a breakfast club for those parents who work and need to drop their children off at an earlier time. We also provide a lunch club straight after the morning session also enabling those working parents with additional childcare.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will continue fund-raising and applying for capital funding as and when it becomes available. We will also continue to approach local people in the village for pledges.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

**Report to** Marlborough Area Board  
**Date of meeting** 18 July 2017  
**Title of report** Community Area Grant funding

**Purpose of the Report:**

To consider a councillor-led initiative requesting funding from the Area Board.

Applicant	Amount requested
Cllr Stewart Dobson	Up to £10,000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria and practice papers for [councillor-led initiatives](#)
- 2.4. Best practice advises that applications relating to young people or highways and transport should be considered by, and seek a recommendation from, the Local Youth Network or Community Area Transport Group.

**3. Environmental & Community Implications**

Councillor led-projects are designed to enable councillors to tackle issues in their area, including projects and initiatives which have been initiated by the community e.g. a community issue. Councillor-led projects should not be used to fill gaps where there are service shortfalls or where it is possible for the matter to be resolved through the use of the Community Area Grants scheme.

**4. Financial Implications**

Financial provision had been made to cover this expenditure. The Community Area Grants scheme which funds Councillor-led initiatives can only provide capital funding.

**5. Legal Implications**

There are no specific legal implications related to this report. Wiltshire Council Property team confirm there is nothing stopping an area board funding work to a building still owned by Wiltshire Council.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

**9. Applications for consideration**

<b>Application Name</b>	<b>Provider</b>	<b>Project Proposal</b>	<b>Requested</b>
Marlborough Community and Youth Centre	Marlborough Town Council	Refurbishment of new Community Centre	Up to £10,000.00
<b>Project description</b> Marlborough's Development Centre for Young People closed in 2014 when Wiltshire Council chose to no longer provide a youth service. Since then, community groups have been using the building for activities on an ad hoc basis, which showed there is a need for community space within the town. Marlborough Town Council took on a 7-year lease of the building in June 2017 with the aim of refurbishing it into a new Community & Youth Centre which they themselves will run. This will include a space for youth, music room and sports team changing facilities. This project fits with Marlborough Area Board's aim to support "wider community benefit". The new centre will be an important facility for the town and already there is great interest in using space within the building.  Marlborough Town Council has ringfenced £50,000 towards work to the interior and exterior of the building to make it fit-for-purpose and to create the new sports changing area. There is a further cost of £10,000 for removal of asbestos. These are all significant costs for a small town council.  Given the benefits this building will bring once brought back into community use through the activities it will provide, Marlborough Area Board should support Marlborough Town Council in this refurbishment and the creation of the new Community and Youth Centre.			
<b>Proposal</b> That the Area Board determines the application from Cllr Dobson for up to £10,000.00			

Background documents used in the publication of this report:

Email from Marlborough Town Clerk containing details of areas of cost to this project.

**Report Author**            Andrew Jack (Community Engagement Manager)  
[Andrew.jack@wiltshire.gov.uk](mailto:Andrew.jack@wiltshire.gov.uk)

## Area Board Projects and Councillor Led Initiatives Application Form 2014/2015

**To be completed by the Wiltshire Councillor leading on the project**

Please ensure that you have read the Funding Criteria before completing this form

**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

### 1. Contact Details

<b>Area Board Name</b>	Marlborough Area Board		
<b>Your Name</b>	Cllr Stewart Dobson		
<b>Contact number</b>	01672 513181	<b>e-mail</b>	stewart.dobson@wiltshire.gov.uk

### 2. The project

<b>Project Title/Name</b>	Refurbishment of former youth centre into Marlborough Community & Youth Centre		
<b>Please tell us about the project /activity you want to organise/deliver and why?</b>  <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p><i>Marlborough's Development Centre for Young People closed in 2014 when Wiltshire Council chose to no longer provide a youth service. Since then, community groups have been using the building for activities on an ad hoc basis, which showed there is a need for community space within the town. Marlborough Town Council took on a 7-year lease of the building in June 2017 with the aim of refurbishing it into a new Community &amp; Youth Centre which they themselves will run. These include a space for youth, music room and sports team changing facilities and fit with Marlborough Area Board's aim to support "wider community benefit". The new centre will be an important facility for the town and already there is great interest in using space within the building. Marlborough Area Board should look to support this project.</i></p>		
<b>Where is this project taking place?</b>	Marlborough Community and Youth Centre		
<b>When will the project take place?</b>	in time for September 2017		
<b>What evidence is there that this project/activity needs to take place/be funded by the area board?</b>	There is a high demand for space in town that can be used by community groups. The expected costs of the town council's refurbishment are £60,000. This is a large commitment from a small town.		

<b>How will the local community benefit?</b>	There is a high demand for space in town that can be used by community groups or hired for one-off events or activities. Local clubs and groups will have access to a good quality, affordable venue. Already there is interest in setting up a new memory café at the Centre. It will be used by community youth clubs, sports teams, a memory café and other as hoc users from the community.		
<b>Does this project link to a current Community Issue?</b> (if so, please give reference number as well as a brief description)	No		
<b>Does this project link to the Community Plan or local priorities?</b> (if so, please provide details)	Affordable access to cultural activities was identified at the 2017 JSA		
<b>What is the desired outcome/s of this project?</b> A new high quality venue for use by a wide range of community groups and residents from across the area.			
<b>Who will be responsible for managing this project?</b> Marlborough Town Council			
<b>3. Funding</b>			
<b>What will be the total cost of the project?</b>	£ 60,000		
<b>How much funding are you applying for?</b>	£ 10,000		
<b>If you are expecting to receive any other funding for your project, please give details</b>	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
	Marlborough Town Council	£50,000	£50,000
<b>Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to.</b> (N.B. We cannot pay money into an individual's bank account)	Marlborough Town Council		
<b>4. Declaration – I confirm that...</b>			
<input checked="" type="checkbox"/> <b>The information on this form is correct and that any grant received will be spent on the activities specified</b>  <input checked="" type="checkbox"/> <b>Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</b>			
<b>Name:</b> Stewart Dobson			<b>Date:</b> 07/07/2017
<b>Position in organisation:</b> Wiltshire Councillor			
<b>Please return your completed application to the appropriate Area Board Locality Team (<a href="#">see section 3</a>)</b>			